



# City of Kansas City, Missouri

## Docket Memo

Ordinance/Resolution #

Submitted Department/Preparer: Aviation

Docket memos are required on all ordinances initiated by a Department Director. More information can be found in [Administrative Regulation \(AR\) 4-1](#).

### Executive Summary

Appropriating \$36,600 from the Unappropriated Fund Balance of the Aviation Fund; and authorizing a \$202,237 Contract with Record-USA for monitoring and maintenance service of security exit door systems in the single terminal facility at Kansas City International Airport.

### Discussion

This Contract with Record-USA will provide monitoring and maintenance service of security exit door systems in the single terminal facility at Kansas City International Airport.

Planned maintenance includes "Record Real Time" for 24/7 remote monitoring and monthly analytic reporting on eight (8) Flip Flow Twin Extended and one (1) Flip Flow Triple Extended security exit doors. Wear parts for the semi-annual preventative maintenance plan includes belts, batteries, motors, rubber seals and lamps. Kansas City Aviation Department (KCAD) will be responsible for performing weekly safety checks and bi-weekly cleaning per manufacturer's specifications.

The Contract shall begin upon substantial completion on or about January 15, 2023 and shall end no later than April 30, 2028.

The maximum amount that City shall pay Contractor under this Contract shall not exceed two hundred two thousand two hundred thirty seven dollars (\$202,237) as follows:

Year 1+	January 15, 2023 – April 30, 2024	\$36,600
Year 2	May 1, 2024 – April 30, 2025	\$38,430
Year 3	May 1, 2025 – April 30, 2026	\$40,351
Year 4	May 1, 2026 – April 30, 2027	\$42,369
Year 5	May 1, 2027 – April 30, 2028	\$44,487

CREO assigned "no goals" to this project on 1/13/23.  
A sole brand procurement waiver was approved on 11/29/22.  
Procurement completed a review of cybersecurity on 11/1/22.

### Fiscal Impact

1. Is this legislation included in the adopted budget?  Yes  No
2. What is the funding source?



# City of Kansas City, Missouri

## Docket Memo

The funding source will be drawn from the Unappropriated fund balance of the Aviation fund.

3. How does the legislation affect the current fiscal year?

Year 1+     January 15, 2023 – April 30, 2024     \$36,600

4. Does the legislation have fiscal impact in future fiscal years? Please notate the difference between one-time and recurring costs.

Year 2     May 1, 2024 – April 30, 2025     \$38,430

Year 3     May 1, 2025 – April 30, 2026     \$40,351

Year 4     May 1, 2026 – April 30, 2027     \$42,369

Year 5     May 1, 2027 – April 30, 2028     \$44,487

5. Does the legislation generate revenue, leverage outside funding, or deliver a return on investment?

Legislation provides for remote monitoring and preventative maintenance of City owned equipment in the single terminal facility at Kansas City International Airport.

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### Office of Management and Budget Review

(OMB Staff will complete this section.)

1. This legislation is supported by the general fund.      Yes     No

2. This fund has a structural imbalance.      Yes     No

### Additional Discussion (if needed)

N/A

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### Citywide Business Plan (CWBP) Impact

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View the [FY23 Citywide Business Plan](#)

Which CWBP goal is most impacted by this legislation?

Infrastructure and Accessibility (Press tab after selecting.)

Which objectives are impacted by this legislation (select all that apply):



# City of Kansas City, Missouri

## Docket Memo

- Enhance the City's connectivity, resiliency, and equity through a safe, efficient, convenient, inclusive, accessible, sustainable and better connected multi-modal transportation system
- Develop environmentally sound and sustainable infrastructure strategies that improve quality of life and foster economic growth
- Increase and support local workforce development and minority, women, and locally-owned businesses
- Engage in efforts to strategically invest in the City's infrastructure and explore emerging technologies
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### Prior Legislation

N/A

### Service Level Impacts

Infrastructure, including security exit doors, provide the public access to secure areas of the single terminal facility at Kansas City International Airport.

### Other Impacts

1. What will be the potential health impacts to any affected groups?  
There are no known potential health impacts to any affected group.
2. How have those groups been engaged and involved in the development of this ordinance?  
N/A
3. How does this legislation contribute to a sustainable Kansas City?  
This Contract supports our goal to maintain and improve the Airport's infrastructure to assure that Kansas City International Airport operates in a safe and efficient manner.
4. Does the ordinance/resolution include Civil Rights antidiscrimination requirements in compliance with the Code of Ordinances (Chapter 38, titled "Civil Rights")?  
Yes.



# City of Kansas City, Missouri

## Docket Memo

5. Has the ordinance/resolution been submitted for review of economic equity & inclusion requirements in compliance with the Code of Ordinances (Chapter 3, titled "Contracts and Leases")?

Yes.